



# POLICIES AND RULES

Dancers and parents agree to abide by these policies and rules.

**POSITIVE ENVIRONMENT & BEHAVIOR:** We want to provide a safe and positive environment at SDC. Teachers and dancers should be POSITIVE, ENCOURAGING, & RESPECTFUL. Respect needs to be shown to the teacher and classmates. Bullying, name calling, and being rude will not be tolerated. Limited class time leaves no time for disrupting class. A student can expect to receive a verbal warning if their behavior is disrupting class or the positive environment. Further issues will have the student sitting out and watching the class.

**COMMUNICATION:** Emails, Group Me, and text messages will be sent to parents regularly with notices and information. It is the parents responsibility to make sure that we have the correct email and phone numbers. FOLLOW US ON INSTAGRAM (@SerendipityDance1) and our website [www.danceserendipity.com](http://www.danceserendipity.com) for notices as well.

**REGISTRATION:** Fill out a Registration Form at the Rec Center front desk. A \$25 Registration fee is required annually for each student payable to Smithfield Recreation. These fees are non-refundable and ensure your child's place in the class for the season. A 10% discount is given to members of the Smithfield Recreation Center.

**PAYMENTS:** TUITION & REGISTRATION FEE - made out to Smithfield Rec. Center and paid at the Front Desk.

ALL OTHER PAYMENTS - made out to Serendipity Dance Company, or SDC, and given to instructors.

**TUITION:** See CLASSES & TUITION for monthly tuition costs.

Due the 1st of every month payable to Smithfield Recreation at the front desk. A \$10 late fee will be charged if not paid by the first week of the month. If tuition is not paid by the second month, the student will not be allowed to dance. If there are more than two children in the same family registered for dance, then the third child receives \$5 off tuition on each month. \$10 discount available for paying in advance (Sept.-Dec., Jan.-May).

**CLASS TIME:** Students should arrive for class no more than 5 minutes before the class, and should be picked up immediately after the class has finished. **BATHROOM NEEDS SHOULD BE TAKEN CARE OF BEFORE CLASS.** The instructors are only responsible for your child during their class time. Please arrive with a WATER BOTTLE and all your needed dance attire and shoes. If your child is more than 15 minutes late to class they will not be allowed to dance that day. It is unsafe for the student to dance if they have missed the class warm-up.

**CLASSROOM OBSERVATION:** Arrangements must be made before the class.

Teachers also reserve the right to ask parents to leave if it is distracting for the class as a whole. Siblings are not allowed in the dance room for observation due to limited space and distraction. You are welcome to video the instructor for dance steps if arrangements are made in advance.

**ATTENDANCE/CALENDAR:** Please plan accordingly and help your student attend classes. There are limited hours in which to teach technique and routines and many absences not only makes it hard for the dancer to catch up, it is hard for the instructor to move on in class if material needs to be re-taught. *Holidays:* Please go to <http://www.danceserendipity.com> for SDC's full calendar of days off. *Bad Weather:* If Cache County School District is closed for weather, there will be no dance. Listen to Q92.9 for closures. *Make up lessons:* There will be no monetary credit or discounts given for lessons missed through absence. However, make up lessons may be available, but must be arranged with the directors and within one month of the date absent.

**DANCE ATTIRE:** Hair **MUST BE PULLED BACK in a ponytail (or as well as can be for short hair) for all classes. Very long hair will need to be in a bun.** Proper dance attire is required in all classes (black or pink leotard, pink tights, and spanx shorts or ballet skirt). There will be no loose jewelry, gum or jeans allowed on the dance floor. If the dancer does not come with the proper dance attire, they will not be allowed to dance that day. Older dancers may need a sports bra under their leotard. No bellies showing! Dance attire is available for purchase through SDC. We sell Wiessman Dancewear which is low-cost and high-quality. Make checks payable to SDC and give to instructors.

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**COSTUMES:** Please see **CLASSES & TUITION for COSTUME FEES.** In order to obtain modest and moderately priced costumes, *a costume fee is required for each dancer. This fee is non-refundable. Make checks payable to SDC and give to instructors.* These costumes are used in recitals, and competitions if applicable. Payment may be made in full, or there is a 2-payment plan with 2 equal payments. **Failure to pay this fee on time may result in no costume being ordered for your dancer, which will not allow her to perform in the recital.** Those starting classes later in the year will need to pay the fee in full immediately, and fee may be more than stated due to availability of costume. In the event that there are costumes available to rent, a rental fee will be charged instead of the costume fee and refunds given if necessary.

**COMPETITIONS:** The Elite, Elevate, Nova, Stars, Dazzlers, Blaze, and Minis teams will be competing in approximately 3-4 competitions throughout the year. Dates and times TBA. Each dancer is responsible for their own competition fee as well as door fees at the competitions.

**RECITALS:** There will be a recital in December and May.

**PARADES:** We will be riding in a float in the Smithfield Health Days Parade and Richmond Black and White Days. Those choosing to ride in the float **MUST** have an SDC t-shirt. Parade information to be announced in monthly notes. Older teams can also participate as marchers in the parade.

**PHOTOS:** Pictures will be taken of dancers throughout the year at class and competitions/performances and may be used on the company website, Facebook page, Instagram accounts, and marketing materials. Dancers will also have the option of having their pictures professionally taken in full costume with their class near recital time for a fee. Date TBA.

**RISK & LIABILITY:** By signing the Registration Form of Smithfield Recreation Center, you are adhering to the Smithfield Recreation Center policies regarding risk & liability.

I have read SDC Policies and Rules and understand them and agree to their terms.

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Parent or Guardian Signature

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Date